

105 Albion Street
Leeds LS1 5AS
Telephone: (0113) 225 7526
Fax:(0113) 225 7639
DX 12299 Leeds

Your Ref:
Our Ref: MORTDEEDS/KL

Dear Sirs

Panel Membership

Thank you for your recent enquiry regarding membership of the Society's Solicitors Panel.

To enable us to consider your application, please find enclosed our panel application form. To ensure that your application is processed quickly and correctly the Society will only accept fully completed applications submitted on this form.

Please ensure it is marked for the attention of Panel Administration, Mortgage Deeds Department.

Yours sincerely

Kathryn Leather
Panel Administrator
Mortgage Deeds Department

APPLICATION FOR PANEL ADJUDICATION AND APPOINTMENT

FIRM'S NAME: _____

ADDRESS _____

DX _____

TEL & FAX _____

CONTACT /
YOUR REF: _____

Please answer ALL the following questions (in BLOCK CAPITALS):

- 1. How many partners / directors are there within the practice?**

Answer:

- 2. Do your offices have suitable fire proof cabinets or strong room for the storage of title deeds?**

Answer:

- 3. What type of accounting system is currently in use within your practice, manual or computerised?**

Answer:

- 4. Do you operate a clients account?**

Answer:

- 5. Do you receive your indemnity cover through the Law Society's Assigned Risks' Pool/**

Answer:

- 6. If you have insurance with another provider does it have at least £2 million of professional indemnity insurance. The figure must be at least £3 million if the firm is an LLP (Limited Liability Partnership).**

Answer:

Bank Account Details (for CHAPS payments)

Bank Name and Branch: _____

Sort Code: _____

Account number: _____

Please return this form, **fully completed**, to: Panel Administration, Mortgage Deeds Department, 105 Albion Street, Leeds LS1 5AS. Or FAX back on 0113 225 7719

IMPORTANT-In order to help us process your application efficiently, please only use this form

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